

## Passenger Transport



### EUROPEAN UNION

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## PRIOR INFORMATION NOTICE

### SECTION I: CONTRACTING AUTHORITY

#### I.1) NAME, ADDRESSES AND CONTACT POINT(S)

**Official name:** [London Borough of Hammersmith and Fulham](#)  
**Postal address:** [Town Hall, King Street, Hammersmith](#)  
 Town: [London](#) Postal code: [W6 9JU](#)  
 Country: [United Kingdom](#)  
**Contact point(s):** Telephone: [+44 \(0\)20 8753 3653](#)  
 For the attention of: [Mr K Corrigan](#)  
 Email: [kevin.corrigan@lbhf.gov.uk](mailto:kevin.corrigan@lbhf.gov.uk) Fax:

#### Internet address(es) (if applicable)

General address of the contracting authority (URL): <http://www.lbhf.gov.uk/>

Address of the buyer profile (URL):

#### Further information can be obtained at:

- As in above-mentioned contact point(s)
- Other: please complete Annex A.I

#### I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

- |  |  |
|--|--|
| <input type="radio"/> Ministry or any other national or federal authority, including their regional or local sub-divisions | <input checked="" type="radio"/> General public services |
| <input type="radio"/> National or federal agency/office  | <input type="radio"/> Defence                            |
| <input checked="" type="radio"/> Regional or local authority   | <input type="radio"/> Public order and safety            |
| <input type="radio"/> Regional or local agency/office  | <input type="radio"/> Environment                        |
| <input type="radio"/> Body governed by public law  | <input type="radio"/> Economic and financial affairs     |
| <input type="radio"/> European institution/agency or international organisation  | <input type="radio"/> Health                             |
| <input type="radio"/> Other (please specify):  | <input type="radio"/> Housing and community amenities    |
|  | <input type="radio"/> Social protection                  |
|  | <input type="radio"/> Recreation, culture and religion   |
|  | <input checked="" type="radio"/> Education               |
|  | <input type="radio"/> Other (please specify):            |

The contracting authority is purchasing on behalf of other contracting authorities

- yes  no

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**SECTION II.A: OBJECT OF THE CONTRACT (WORKS)****II.1) TITLE ATTRIBUTED TO THE CONTRACT BY THE CONTRACTING AUTHORITY****II.2) TYPE OF CONTRACT AND LOCATION OF WORKS**

NUTS code:

Main site or location of works:

**II.3) THIS NOTICE INVOLVES A FRAMEWORK AGREEMENT** yes  no**II.4) SHORT DESCRIPTION OF NATURE AND SCOPE OF WORKS***If known, estimated value excluding VAT (if applicable; give figures only):*

Currency:

OR Range: between

and

Currency:

Division into lots (for information about lots, use Annex B as many times as there are lots)

 yes  no**II.5) COMMON PROCUREMENT VOCABULARY (CPV)****II.6) SCHEDULED DATE FOR START OF AWARD PROCEDURES AND DURATION OF THE CONTRACT**Scheduled date for (*if known*)

start of award procedures (dd/mm/yyyy)

Duration in months:

or days:

(from the award of the contract)

OR Scheduled date for (*if known*)

start of works (dd/mm/yyyy)

completion of works (dd/mm/yyyy)

**II.7) CONTRACT COVERED BY THE GOVERNMENT PROCUREMENT AGREEMENT (GPA)** yes  no**II.8) ADDITIONAL INFORMATION (*if applicable*)**

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### SECTION II.B: OBJECT OF THE CONTRACT (SUPPLIES OR SERVICES) (1)

#### II.1) TITLE ATTRIBUTED TO THE CONTRACT BY THE CONTRACTING AUTHORITY

Passenger Transport

#### II.2) TYPE OF CONTRACT AND PLACE OF DELIVERY OR OF PERFORMANCE

(Choose one category only – supplies or services – which corresponds most to the specific object of your contract or purchase(s))

Supplies

Services

Service category: No 2

NUTS code: UKI

Main site or location of works:

Mainly within the West London area

#### II.3) SHORT DESCRIPTION OF NATURE AND QUANTITY OR VALUE OF SUPPLIES OR SERVICES (in each of the service categories)

The Contracting Authority will be tendering a contract for its passenger transport services later this year. The main recipients of these services are:

(1) Students, usually children or young people with mobility and/or learning difficulties, requiring home-to-school transport, and return; and

(2) Disabled adults residents with mobility requirements needing transport from home to day centres, and return. The service currently has around 300 daily users, costs range between £2,000,000 to £3,000,000 (GBP) a year to operate, and is provided directly as an in-house arrangement. There will not be an in-house bid when the contract is tendered in the forthcoming months.

Interested parties should therefore note that the successful contractor must be able to fully comply with the Acquired Rights Directive (ARD) and the UK's Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) (there will also be a requirement to provide comparable pension arrangements for affected staff).

If known, estimated value excluding VAT (if applicable; give figures only):

Currency:

OR Range: between 2000000.00

and 3000000.00

Currency: GBP

Division into lots (for information about lots, use Annex B as many times as there are lots)

yes  no

#### II.4) COMMON PROCUREMENT VOCABULARY (CPV)

	Main vocabulary	Supplementary vocabulary (if applicable)
Main object	60130000	EA12, EA13, EA22

#### II.5) SCHEDULED DATE FOR START OF AWARD PROCEDURES (if known)

(dd/mm/yyyy)

#### II.6) CONTRACT COVERED BY THE GOVERNMENT PROCUREMENT AGREEMENT (GPA)

yes  no

#### II.7) ADDITIONAL INFORMATION (if applicable)

PASSENGER TRANSPORT SERVICES - CONTRACTORS' OPEN DAY.

Prior to commencing a formal tendering exercise, the Contracting Authority is keen to hear from suitably qualified organisations interested in providing these services and as a prelude to this we will be holding an open day for interested contractors on Wednesday 10th February 2010 at Fulham Palace, Bishop's Avenue, Fulham, London, SW6 6EA.

The purpose of the day is to brief contractors in more detail on the existing provision, share views on possible future options and actively consult and seek input from the transport industry.

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The Open Day will be attended by the Contracting Authority's Cabinet Members and Assistant Directors, along with representatives from neighbouring London boroughs interested in the possibility of joining a framework contract. The day will consist of short presentations, questions and answers from the floor and the opportunity for individual discussion with those charged with taking the process forward.

We want to make sure, before deciding on the best way forward, that our contract will provide value for money to the Contracting Authority, a responsive service to vulnerable users, and is commercially viable for providers.

We particularly want to hear providers views about:

- (a) how best to package this contract;
- (b) how long the contract should run for;
- (c) the commercial attractiveness and any complexities of tendering a framework contract that other authorities could join at a later date;
- (d) depot facilities;
- (e) the lead-in period needed by a successful contractor to source and adapt the vehicles, and manage the transfer of the existing in-house drivers and escorts under the Acquired Rights Directive (ARD) and the UK's Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) (there will also be a requirement to provide comparable pension arrangements for affected staff); and
- (f) the best procurement method to use for this contract.

In keeping with good procurement practice, all attendees will have equal access and opportunity to share their views and ideas with us. The event will also include a light lunch and a visit to the Council's current depot facility in the south of the borough for which transport will be provided.

Due to space restrictions, attendance on the day will be by invitation only and organisations wishing to attend should write or e-mail the person listed in I.1 above to book a free place and receive a prospectus providing further information on the event and the current service.

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Consideration may be given to expanding the scope of the contract to include other west London boroughs or health related public sector organisations.

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### SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

#### III.1) CONDITIONS RELATING TO THE CONTRACT

**III.1.1) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them** (*if known; provide information only in the case of works contracts*):

#### III.2) CONDITIONS FOR PARTICIPATION

**III.2.1) Reserved contracts** (*if applicable*)

- yes  no
- The contract is restricted to sheltered workshops
- The execution of the contract is restricted to the framework of sheltered employment programmes

### SECTION VI: COMPLEMENTARY INFORMATION

**VI.1) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY COMMUNITY FUNDS**

- yes  no

**If yes**, reference to project(s) and/or programme(s):

**VI.2) ADDITIONAL INFORMATION** (*if applicable*):

[Consideration may be given to expanding the scope of the contract to include other west London boroughs or health related public sector organisations](#)

**VI.3) INFORMATION ON GENERAL REGULATORY FRAMEWORK**

**Relevant governmental Internet sites where information can be obtained**

Tax legislation:

Environmental protection legislation:

Employment protection and working conditions:

- For additional details about relevant governmental services where information can be obtained on taxes, environmental protection, employment protection and working conditions, please fill Annex A.II-IV (if applicable)*

**VI.4) DATE OF DISPATCH OF THIS NOTICE:**

[The dispatch date will be automatically updated when the notice is submitted for publication](#)

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**ANNEX A****ADDITIONAL ADDRESSES AND CONTACT POINTS****I) ADDRESSES AND CONTACT POINTS FROM WHICH FURTHER INFORMATION CAN BE OBTAINED**

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

**II) ADDRESS, CONTACT POINTS AND INTERNET SITE OF THE RELEVANT GOVERNMENT SERVICE FROM WHICH INFORMATION CAN BE OBTAINED ABOUT TAXES**

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

**III) ADDRESS, CONTACT POINT AND INTERNET SITE OF THE RELEVANT GOVERNMENT SERVICE FROM WHICH INFORMATION CAN BE OBTAINED ABOUT ENVIRONMENTAL PROTECTION**

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

**IV) ADDRESS, CONTACT POINTS AND INTERNET SITE OF THE RELEVANT GOVERNMENT SERVICE FROM WHICH INFORMATION CAN BE OBTAINED ABOUT EMPLOYMENT PROTECTION AND WORKING CONDITIONS**

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

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**ANNEX B****INFORMATION ABOUT LOTS****LOT No**      **TITLE****1) SHORT DESCRIPTION****2) COMMON PROCUREMENT VOCABULARY (CPV)****3) QUANTITY OR SCOPE***If known, estimated cost excluding VAT (give figures only):*

Currency:

OR Range: between

and

Currency:

**4) INDICATION ABOUT DIFFERENT DATE FOR START OF AWARD PROCEDURES AND/OR DURATION OF CONTRACT (if applicable)**Scheduled date for (*if known*)

start of award procedures      (dd/mm/yyyy)

Duration in months:

or days:

(from the award of the contract)

OR Scheduled date for (*if known*)

start of works      (dd/mm/yyyy)

completion of works      (dd/mm/yyyy)

**5) ADDITIONAL INFORMATION ABOUT LOTS**